

# BRIEFING MEMO

Port of Tacoma Commission



Item No: 10C  
Meeting Date: 12/17/24

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**DATE:** December 10, 2024

**TO:** Port of Tacoma Commission

**FROM:** Eric Johnson, Executive Director  
Sponsor: Alisa L. Praskovich, Chief, Strategic Projects & Commission Relations  
Project Manager: Alisa L. Praskovich, Chief, Strategic Projects & Commission Relations

**SUBJECT:** 2025 Commission Boards & Work Groups

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A. **BRIEFING PURPOSE**

The purpose of this briefing is to discuss the proposed 2025 Commission Boards & Work Group assignments that cover internal and external Port of Tacoma boards and work groups, as well as Commissioner’s stated preferences for the Northwest Seaport Alliance work groups. Each Commissioner was provided the 2024 Boards and Work Group roster for review and comment on for their stated preferences for 2025. That input has been gathered, summarized, and is reflected in the current briefing materials. Per the revised Bylaws, the Commission will be briefed on the Boards & Work Groups in December each year and will then take Commission Action to approve the assignments at the first Commission meeting of January 2025.

**Strategic Plan Initiatives:**

- CC-1: Strengthen, build and maintain relationships with a wide variety of public, community, and business stakeholders through direct engagement.
- CC-2: Strengthen, build and maintain strategic relationships with federal, state and local governments, and with the Puyallup Tribe of Indians.

B. **BACKGROUND**

Each year the Commission approves their assignments on a variety of boards, work groups and associations. Some external groups and associations are open to all Commissioners (e.g. Chamber of Commerce, RAMP, Rotary, etc.) and are not included in this specific briefing package as these do not require Commission Action. The list also includes roles Port of Tacoma Commissioners are serving in an appointed status (e.g. FMSIB, UWT Urban Studies Advisory Board) and are also not included in this briefing package. The primary objective of the Briefing is to focus on those Port of Tacoma and NWSA seats that require the Commission to agree upon assigned members. As a reminder the Commission Bylaws, under Article III, Paragraph 4, “In the event of shared interest on Committee / Board assignments, the President shall decide.”

C. **NEXT STEPS**

Approve the proposed 2025 Commission Board and Work Group assignments at the January 2025 Commission meeting.

D. **ATTACHMENT**

2025 Proposed Commission Boards & Work Group Assignments